

FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION

February 25, 2019

EXECUTIVE SESSION – 6:30 P.M. – J.P. CASE MIDDLE SCHOOL ROOM D-111

REGULAR MEETING - 7:00 P.M. – J.P. CASE ROOM B-132

- I. Call to Order by the Board President.
- II. In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by mailing a notice of the time, date, location, and, to the extent known, the agenda of this meeting on December 6, 2018 to the Hunterdon County Democrat and The Courier-News. Copies of the notice have been posted in the Board Office and filed with Flemington Borough and the Raritan Township Clerk and in each of the district schools Main Offices on December 6, 2018.
- III. Roll Call
- IV. Sunshine Resolution

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances;

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session;

NOW THEREFORE BE IT RESOLVED by the Flemington-Raritan School District Board of Education that it is necessary to meet in executive session to discuss certain items involving:

- √ Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: HIB
- Matters in which the release of information would impair the right to receive government funds, and specifically: _____
- Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: _____
- Matters concerning negotiations, and specifically: _____
- Matters involving the purchase of real property and/or the investment of public funds, and specifically: _____
- √ Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: Security
- Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: _____
- Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: _____
- Matters involving quasi-judicial deliberations, and specifically: _____

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board will/ will not return to open session to conduct business at the conclusion of the executive session.

- V. Pledge of Allegiance

VI. District Mission Statement

The Flemington-Raritan Regional School District values children. Together, **WE:**
Foster social, emotional, and academic growth in a safe and nurturing environment.
Respect values and traditions within our families and schools.
Strive to respond to the needs of our diverse and changing community.
Develop the curiosity and creativity of critical thinkers to become collaborative problem solvers who meet the challenges of a globally competitive society.

Every Student -Every Day -Every Opportunity

VII. Board Recognitions –

1. School Counselors -- As February 4-8, 2019 marked National School Counselor Appreciation Week, our Board of Education recognizes and commends our school counselors for their hard work and dedication to their students. Our school counselors actively engage in helping students examine their abilities, strengths, interests and talents. They work in partnership with parents as they encounter the challenges of raising children in today's world. They focus on positive ways to enhance students' social, emotional, educational and personal development. They work with teachers and other educators to provide an educational system where students can realize their potential. They help children set healthy, realistic and optimistic aspirations for themselves. The combination of their training and experience makes them an integral part of the total educational program. We thank our school counselors for their contributions to our district. They are:

- Gina Collins, Barley Sheaf School
- Ellen Goodfellow, Copper Hill School
- Mary Pepe, Francis A. Desmares School
- Krista Santoro, Francis A. Desmares School
- Sarah Fontanez, Robert Hunter School
- Heather Albanese, Reading-Fleming Intermediate School
- Lindsay John, Reading-Fleming Intermediate School
- Colette Baills, J.P. Case Middle School
- Amy Sinisgalli, J.P. Case Middle School.

The Board of Education acknowledges and thanks our school counselors for their exemplary service.

2. Education Foundation – Our Board of Education acknowledges and thanks the Flemington-Raritan Education Foundation for its outstanding efforts to fundraise for our district in support of every student, every day at every opportunity. The foundation is made up of community members, parents and teachers who volunteer their time and talents to raise money to support causes that fuel their mission: *to foster excellence in education by funding innovative and enriching educational initiatives for children from pre-K through eighth grade in the Flemington-Raritan School District.* The Board of Education thanks everyone who has contributed to the foundation since its official inception in 2014. The Board recognizes and commends the following FREF officers:

- President Julie Bell
- Co-Vice President Kathleen Mikalsen
- Co-Vice President Margaret DeAngelis
- Secretary Ariej Dawood
- Treasurer Kim Tilly.

The Board of Education acknowledges and thanks the Education Foundation for their valuable contributions to our students and the success of our district.

VIII. Superintendent's Report – Comprehensive Annual Financial Report by Paul Freda, Suplee, Clooney & Company
Special Education Mid-Year Report

- IX. Approval of Minutes – Executive Session – February 11, 2019 (6:54 p.m.)
Executive Session – February 11, 2019 (8:07 p.m.)
Regular Meeting – February 11, 2019

X. Reports of the Secretary and Treasurer of School Monies

XI. Citizens Address the Board-This is the portion of our meeting reserved for public comment pursuant to N.J.S.A. 10:4-12(a), the Open Public Meetings Act. Members of the public are invited to address the Board according to the Board's policy and by-laws. Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.

XII. Report of Standing Committees and Appointments

A. PERSONNEL – Laurie Markowski, Chairperson, Next Meeting – March 14, 2019

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:

Certified Staff – Appointments, Resignations & Leaves of Absence

1. Approval to appoint the following mentors for the 2018-2019 school year, as follows:

| Mentor | | | | | Novice Teacher | | |
|--------|-----------|------------|------|------------------|----------------|------------|------|
| Item | Last Name | First Name | Loc. | Stipend | Last Name | First Name | Loc. |
| 1. | Hecky | Carol | RFIS | \$550 (prorated) | Javeline | Joanna | RFIS |
| 2. | Salvato | Stacey | FAD | \$550 (prorated) | Digricoli | Amanda | FAD |
| 3. | Skiba | Jennifer | RH | \$550 (prorated) | Fenneman | Noelle | RH |

2. Approval to employ the following leave replacement(s) during the 2018-2019 school year, pending fingerprints, background check and health exam, as follows:

| Item | Last Name | First Name | Loc. | Position/ Replacing | Effective Date | Salary/Degree/Step | Certification/College |
|------|------------|------------|------|---|----------------------------------|--|---|
| 1. | Kish | Theresa | JPC | Grade 8 Language Arts/ Stephanie Seymour | March 14, 2019- June 30, 2019 | Sub Per Diem Rate (Day 1-20) \$53,520 prorated/ BA/1 (Day 21+) | Elementary School Teacher/Central Michigan University |
| 2. | Lonergan | Jill | RFIS | Grade 6 Language Arts/ Michelle Bond | March 20, 2019- June 30, 2019 | Sub Per Diem Rate (Day 1-20) \$54,570 prorated/ BA+15/1 (Day 21+) | Elementary School Teacher, Teacher of Art/University of North Carolina, Rider University |
| 3. | Principato | Gabrielle | FAD | Grade 4/Jaclyn Hlinka | May 20, 2019- June 30, 2019 | Sub Per Diem Rate (Day 1-60) \$53,520 prorated/ BA/1 (Day 61+) | Elementary School Teacher in Grades K-6 (CEAS)/Rowan University |

3. Approval to amend the January 28, 2019 motion:

to confirm the leave of absence for the following staff member(s) during the 2018-2019 school year, as follows:

| Item | Last Name | First Name | Loc. | Position | Type of Leave | Leave | Anticipated Dates |
|------|-----------|------------|------|----------------|---------------|------------|-----------------------------------|
| 2. | Lanza | Maria | JPC | World Language | Medical | Disability | January 22, 2019-February 5, 2019 |

to read:

| Item | Last Name | First Name | Loc. | Position | Type of Leave | Leave | Anticipated Dates |
|------|-----------|------------|------|----------------|---------------|------------|--|
| 2. | Lanza | Maria | JPC | World Language | Medical | Disability | January 22, 2019- June 30, 2019 |

All Staff – Additional Compensation

4. Approval to employ the following staff member(s) for extra compensation during the 2018-2019 school year, as follows:

| Item | Last Name | First Name | Loc. | Purpose | Max. # of Hours | Rate/Stipend |
|------|-----------|-------------|--------|--|--------------------|--------------|
| 1. | Vilaragut | Lizette | RFIS | One additional hour for winter session of Student Council | 1 hr. | \$30.62/hr. |
| 2. | Benedetti | Anthony | CH | CPR/AED – PE Teacher | 3 hrs. | \$33.78/hr. |
| 3. | Bontempo | Emil | JPC | CPR/AED – PE Teacher | 3 hrs. | \$33.78/hr. |
| 4. | Hopkins | Kenneth | RH | CPR/AED – PE Teacher | 3 hrs. | \$33.78/hr. |
| 5. | Karney | Kurt | JPC | CPR/AED – PE Teacher | 3 hrs. | \$33.78/hr. |
| 6. | Skove | Reparata | CH | CPR/AED – PE Teacher | 3 hrs. | \$33.78/hr. |
| 7. | Truncale | Christopher | BS/FAD | CPR/AED – Technology Integration Specialist | 3 hrs. | \$33.78/hr. |

Non- Certified Staff – Appointments, Resignations & Leaves of Absence

5. Approval to allow the following Hunterdon Central High School student(s) to volunteer for the following after school sports team, for the 2018-2019 school year, pending fingerprints and health exam, as follows:

| Item | Last Name | First Name | Loc. | Supervising Coach/Sport | Effective Dates |
|------|-----------|------------|------|-----------------------------|-----------------------------|
| 1. | McCarthy | Caroline | JPC | Nicholas Colacicco/Lacrosse | March 1, 2019-June 30, 2019 |
| 2. | Murphy | Ann | JPC | Margaret Lynn/Softball | March 1, 2019-June 30, 2019 |

Field Placement

6. Approval for the following Hunterdon County ESC Teacher Assistant, appointed to Copper Hill School, to complete her Clinical Experience through Rowan University, at no cost to the District, pending fingerprints and health exam, as follows:

| Item | Last Name | First Name | Position/Loc. | Supervising Teacher(s)/Loc. | Effective Dates |
|------|-----------|------------|--------------------------|---------------------------------|-----------------------------|
| 1. | Kernan | JoAnn | ESC Teacher Assistant/CH | Amy Dahms/CH Zachary Bird/CH | April 1, 2019-June 30, 2019 |

7. Approval to allow students from Hunterdon Central Polytech to observe classes during the 2018-2019 school year, as follows:

| Item | Location | Number of Students | Hours/Days per Week | Dates Observing |
|------|----------|--------------------|----------------------------------|------------------------------|
| 1. | RH | 3 | 2 days per week, 2 hours per day | March 21, 2019-June 30, 2019 |

B. CURRICULUM, PROFESSIONAL DEVELOPMENT, ASSESSMENT, TECHNOLOGY & GRANTS – Sandra Borucki, Chairperson, Next Meeting – March 13, 2019

1. Approval to accept the following curriculum, professional development, and/or technology-related donation(s) for the 2018-2019 school year.

| Item | Donation | Value | Location | Funding Source |
|------|--|---------|----------|------------------------------------|
| 1. | One Book, One School Initiative Speaker Assembly | No Cost | JPC | Aimee Carroll |
| 2. | Refreshments for Alan Gratz Assembly | \$230 | JPC | Maschio's |
| 3. | Art Supplies | \$500 | RH | Artsonia |
| 4. | Library Book | \$34.98 | RH | TCNJ Literacy Practicum Candidates |
| 5. | Library Book | \$16.95 | RH | Laurie Wallmark |

2. Approval of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and professional development plans.

| Item | Last Name | First Name | Workshop/Conference | Dates | Includes (see below) | Max. Amount |
|------|------------|------------|---|-------------------|----------------------|-------------|
| 1. | Hrabovecky | Gloria | My Generation of Polyglots workshop, Philadelphia, PA | March 15-16, 2019 | R,M,L,F,O | \$410 |
| 2. | Smith | Shannon | My Generation of Polyglots workshop, Philadelphia, PA | March 15-16, 2019 | R,M,L,F,O | \$410 |
| 3. | Stines | Kristin | My Generation of Polyglots workshop, Philadelphia, PA | March 15-16, 2019 | R,M,L,F,O | \$410 |
| 4. | Ziminski | Lori | My Generation of Polyglots workshop, Philadelphia, PA | March 15-16, 2019 | R,M,L,F,O | \$410 |
| 5. | Barbee | Kathleen | 2019 NJSSNA Spring Conference, Princeton, NJ | March 30, 2019 | R | \$199 |
| 6. | Bradley | Noreen | 2019 NJSSNA Spring Conference, Princeton, NJ | March 30, 2019 | R | \$199 |

R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other

3. Approval for Robert Hunter School to dispose of the attached list of obsolete library books that are no longer useable and are not required as a trade-in or a replacement purchase.
4. Approval to enter into a three-year service agreement with Comcast to provide internet connectivity and wide-area networking for the District at a cost not to exceed \$5,428.71 per month (inclusive of all fees and surcharges) as specified in the attached contract. The project was properly bided through E-rate and is eligible for Category I discount of 40%.

C. FACILITIES/OPERATIONS/SECURITY – Dennis Copeland, Chairperson, Next Meeting – March 13, 2019

D. TRANSPORTATION – Laurie Markowski, Chairperson, Next Meeting – March 4, 2019

E. FINANCE – Jessica Abbott, Chairperson, Next Meeting – March 14, 2019

1. Approval to accept the attached Comprehensive Annual Financial Report of the Flemington-Raritan Regional School District for the fiscal year July 1, 2017 to June 30, 2018, as prepared by Suplee, Clooney & Co. of Westfield, New Jersey, without any recommendations.
2. Approval of the attached transfer list from January 22, 2019 to February 18, 2019.
3. Approval of the attached bill list for the month of February totaling \$4,050,809.77.

F. POLICY – Marianne Kenny, Chairperson, Next Meeting – March 12, 2019

G. SPECIAL SERVICES – Susan Mitcheltree, Chairperson, Next Meeting – March 12, 2019

1. Approval to accept homeless student #3620971978.
2. Approval to employ the following Hunterdon County ESC Teacher Assistant(s) as Transportation Aides during the 2018-2019 School year, as follows:

| Item | Last Name | First Name | Loc. | Purpose |
|------|-----------|------------|------|---------------------|
| 1. | Meiners | Grete | CH | Transportation Aide |
| 2. | Turek | Joanna | CH | Transportation Aide |

3. Approval for following contractor(s) to conduct Child Study Team evaluations as needed, during the 2018-2019 school year, as follows:

| Item | Provider | Maximum Fee Per Evaluation |
|------|-------------------------------------|----------------------------|
| 1. | Neuroscience Associates, M.D., P.A. | \$700 |

4. Approval to amend the January 28, 2019 motion:

to employ the following to provide homebound instruction, as medically necessary, during the 2018-2019 school year at a fee not to exceed \$150 per hour, as follows:

| Item | Provider |
|------|---------------------------------------|
| 1. | Professional Education Services, Inc. |

to read:

to employ the following to provide homebound instruction, as medically necessary, during the 2018-2019 school year at a fee not to exceed **\$30.62** per hour, as follows

| Item | Provider |
|------|---------------------------------------|
| 1. | Professional Education Services, Inc. |

H. MISCELLANEOUS (INFORMATION-ACTION)

Action Items

1. Approval to accept the Harassment, Intimidation & Bullying Investigations presented on the February 11, 2019 Board Agenda, as follows:

| School | Date of Incident | Report # | Classified HIB (Y/N) | Additional Action Taken |
|--------|------------------|----------|----------------------|-------------------------------------|
| JPC | 1/24/19 | 4 | No | Remedial actions outlined in report |
| CH | Numerous days | 1 | No | Remedial actions outlined in report |

2. Approval to adopt the revised 2018-2019 District Calendar, as attached.
3. Approval for Donna **Morello**, handler of the golden retriever therapy dog named “Moon Beam,” to work with Reading-Fleming Intermediate School students during scheduled times in the classroom and counseling office setting for the 2018-2019 school year. This dog/handler team are certified, registered and insured by the Bright and Beautiful Therapy Dogs, Inc.

XIII. Correspondence

XIV. Old Business

XV. New Business

XVI. Citizens Address the Board - This is the portion of our meeting reserved for public comment pursuant to N.J.S.A. 10:4-12(a), the Open Public Meetings Act. Members of the public are invited to address the Board according to the Board’s policy and by-laws. Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.

XVII. Sunshine Resolution (if needed)

XVIII. Adjourn

2019 Board Meetings

March 18 - Tentative Budget – Recognition of 2019 Educators of the Year

April 8 - District Reorganization/Final Budget

May 6 & 28

June 10 & 24

July 22

August 26

September 9 & 23

October 14 & 28

November 12 & 25

December 9